

BYLAWS
Community Based Organization Coalition
An association of behavioral healthcare agencies in
Santa Barbara County

ARTICLE 1 NAME

The name of this association is Community Based Organization Coalition (“CBO Coalition”, “CBOC”)

ARTICLE 2 MISSION

To promote healthy communities through the provision of, and advocacy for, high quality community based behavioral health services, and the maintenance of a strong collaborative relationship with the County Department of Behavioral Wellness.

ARTICLE 3 MEMBERSHIP

3.1 The CBO Coalition is an association of organizations providing community based behavioral healthcare services in Santa Barbara County. The members provide mental health, substance abuse, and co-occurring disorder services for the county’s eligible children, transition age youth, adults, older adults, and their families.

3.2 Each member agency shall have one vote.

3.3 Membership of an agency or organization may be terminated by a majority vote of the full membership. Reasons for termination may be, but are not limited to:

- a) Non-payment of dues or special assessments
- b) Loss of county contract
- c) Non-support of the association’s purpose
- d) Voluntary resignation

ARTICLE 4 DUES

4.1 Membership dues shall be \$100 per year, or another amount that may be approved by a majority vote of members.

4.2 Special Assessments may be assessed for specific purposes upon approval of a majority of members.

ARTICLE 5 OFFICERS

5.1 Co-Chairs: The membership shall elect two of its members to serve as co-leaders of the association. The Co-Chairs shall conduct the regular meetings of the membership. They shall assume additional duties as may be prescribed by a majority of members present at a regular

meeting, and which the Co-Chairs agree to assume. The Co-Chairs must be in good standing with the CBO Coalition.

5.2 Secretary: The Secretary shall be responsible for the recording and distribution of minutes of all CBO Coalition regularly convened meetings.

5.3 Treasurer: Responsible for the membership fund and maintaining the proper accounting of funds received and funds disbursed.

5.4 The term of office shall be for two years, commencing July 1 and ending June 30 two years hence. The Co-Chairs will serve staggered two year terms. For the inaugural officer elections, to take effect July 1, 2015, one Co-Chair will be elected for a one year term and the second for a two year term. For the July 1, 2016 election, the expired one year term will be filled by the election of a Co-Chair to the standard two year term, thus staggering the Co-Chair term expirations. Each subsequent year, one Co-Chair will be elected for the standard two year term. Officers may be elected for additional terms. The election of officers will be duly noticed with the June meeting notification. Nominations may be taken from the floor. Self-nominations may be taken from the floor or by notice prior to the meeting. Officers shall be elected by a majority of members in attendance at the noticed meeting.

ARTICLE 6 MEETINGS

6.1 The time and place of regular meetings shall be established by the Co-Chairs with consultation of members' schedules. A regular pattern of meeting shall be assumed to be the third Thursday of the month, 11:00am – 1:00pm, at a place in Mid-County (Solvang, Santa Ynez, Buellton), but subject to change based on availability.

6.2 The agenda for the meetings shall be developed in advance by the Co-Chairs. Agenda items may be added, in advance, by any member in good standing. Agenda additions/adjustments may be considered at the time of the meeting.

6.3 Minutes of each regular meeting shall be taken by the Secretary (or designee) and distributed prior to the next regular meeting.

6.4 A special meeting may be called by the Co-Chairs for a specific time-sensitive purpose. A special meeting may be via electronic means. If electronic, all members shall be considered present and a voting majority will be a majority of all members.

6.5 All regular meetings shall be noticed via electronic means at least five days prior to the meeting date.

6.6 Quorum: Except as otherwise prescribed by these bylaws, a quorum for voting purposes at a regular or special meeting shall consist of no fewer than half the then existing voting members.

ARTICLE 7 AMENDMENTS

Proposed amendments to the bylaws must be provided in writing to all voting members of the CBO Coalition at least two weeks prior to the meeting date scheduled for voting. Voting may take place at any regularly scheduled meeting of the CBO Coalition and an amendment will carry when supported by a majority of membership. Amendments to amendments may be offered from the floor at a meeting with the majority of members in attendance. These may be passed at that meeting without further notice. If a majority of members is not in attendance at a meeting noticed for a bylaws vote, a special meeting will be called for the purpose of polling all members.

Adopted at the July 21, 2016 meeting of the CBO Coalition, at Andersen's in Buellton CA